

BEAR VALLEY UNIFIED SCHOOL DISTRICT  
MINUTES OF A REGULAR BOARD MEETING  
HELD ON APRIL 14, 2021, BOARD MEMBERS IN PERSON  
PUBLIC VIA THE ZOOM WEBINAR PLATFORM  
PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE  
ORDER N-29-20 DATED MARCH 17, 2020

Present: Mrs. Cathy Herrick  
Dr. Stephen Foulkes  
Mr. Jack Roberts  
Ms. Sudie Smart  
Mr. Paul Zamoyta

Also Present: Dr. Mary Suzuki  
Mrs. Linda Rosado  
Dr. Lisa Waner  
Ms. Lucinda Newton

President Herrick noted this meeting is being recorded.

**1. Call to Order Open Session**

President Herrick called the meeting to order at 5:35 p.m.

**2. Adoption of Agenda**

**M20-21-102**

President Herrick called for a motion to adopt the agenda for the meeting.

Motion by Mr. Roberts to adopt the agenda for the meeting.

Second by Mr. Zamoyta. President Herrick called for the vote.

Said motion was approved by the following roll call vote:

AYES: Foulkes/Herrick/Roberts/Smartt/Zamoyta

NOES: None

ABSTAIN: None

ABSENT: None

**3. All present participated in a Moment of Silence and the Pledge of Allegiance.**

**4. Community-Staff Presentations**

**4.a Mrs. Linda Rosado will Present an Update on the Sports Field Project**

Mrs. Linda Rosado presented an update on the Big Bear High School Sports Field Project with a review of different funding options. Mrs. Rosado reviewed Facility Master Plan (FMP) which is updated annually. The plan included projects for all of our schools, some that were slated for Big Bear Elementary School, as well as the sports field. Mrs. Rosado shared that with the closure of Big Bear Elementary there are several projects that could be removed from the FMP which would save the District approximately \$2.3 million. Mrs. Rosado continued, stating that there are projects which need to be completed at Big Bear Elementary for upkeep, safety and security which cost approximately \$242,000. The removal of projects from the FMP would free up Re-

Development Agency (RDA) funds. RDA funds can only be used for facilities. These funds could be reallocated. Mrs. Rosado shared that by changing the funding source of other projects in the District from RDA to COVID-19 Facility Funds there would be an additional savings of \$1.5 million for a total of \$3.8 million. Other projects and funding options were discussed. Mrs. Rosado shared finance options for the Sports Field Project; design & build leasing, lease-leaseback, and phase construction – pay cash. Mrs. Rosado stated that David Saldani (Atkinson/Andelson) and Keith Weaver (Government Financial Strategies) recommend the lease-leaseback option would be the best option for our district because of the flexibility and lower interest rate. All options for funding/financing were discussed in detail.

## **5. Hearing Section**

### **5.a. Public Comment**

Having no requests to make public comment President Herrick moved on to the Consent Calendar.

## **6. Consent Calendar**

**M20-21-103**

President Herrick called for a motion to approve the Consent Calendar.

Motion by Mr. Zamoyta to approve the Consent Calendar as follows:

- a. Employ High School Assistant Principal for the 2021-2022 School Year (Brian Willemse)
- b. Employ Elementary School Counselor for the 2021-2022 School Year (Taylor Sirna)
- c. Employ Three Summer School Administrators for 2021 (Kevin Phillips, Mike Benson, Julia Smith)
- d. Big Bear High School Volunteer Coaches for the 2020-2021 School Year (Wade Reeser, Justyne Burgos)
- e. Ratify the 0.2 FTE Increase for the Bear Valley Virtual Academy Teacher for the 2020-2021 School Year
- f. Revised Intervention Specialist Job Description Commencing with the 2021-2022 School Year
- g. Student Teaching Affiliation Agreement with Western Governors University and Bear Valley Unified School District
- h. Contract between Bear Valley Unified School District and Cooperative Strategies, LLC
- i. Bear Valley Unified School District 2021 Summer School Proposal
- j. Governing Board Meeting Minutes
- k. Purchase Order Report – FY 2020-2021 Purchase Orders, Numbers 210689 through 210956
- l. Resolution Number 20-21-012 – Transfer of Appropriations for Fiscal Year 2021-2022
- m. Williams Quarterly Report

Second by Mr. Roberts. President Herrick called for the vote.

Said motion was approved by the following roll call vote:

AYES: Foulkes/Herrick/Roberts/Smartt/Zamoyta

NOES: None

ABSTAIN: None

ABSENT: None

**7. Items Removed from the Consent Calendar**

None

**8. Employee Announcements**

Dr. Suzuki introduced the employees approved under the Consent Calendar.

**9. Information Section & Reports**

**9.a. Superintendent Comments**

**9.a.1. Update on Schools Reopening:** Dr. Suzuki shared information about her visits to the school sites, how it was inspiring to see students back in class working with their teachers. The number of students on Distance Learning decreases daily. Dr. Suzuki clarified that screen/shield usage in the classroom is optional as an extra layer of protection. If there is a problem with glare then there should be a discussion, parents should let the teacher know. Dr. Suzuki expressed her gratitude to everyone for their support with the reopening of schools.

**9.a.2. Graduation:** Dr. Suzuki shared that we are planning a full graduation ceremony with a limited number of tickets, four (4) attendees per graduate. There will be a 6-foot distance between each group of four. Masks are still required at this point. Mrs. Fulmer will notify families of the high school's graduation plans. Dr. Suzuki stated that there is a possibility that our graduates may have the opportunity to ride the Sky Chair at Big Bear Mountain Resorts. Families will be notified as plans develop. Dr. Suzuki expressed her appreciation to Wade Reeser and Bear Mountain Resorts for all they do for our students. There are other options being looked at as a celebration for our graduates.

**9.a.3. Update on Ski Club/Ski Team:** Dr. Suzuki expressed the District's disappointment that the Joint Powers Authority (JPA), after asking five (5) different insurance groups, were unable to find anyone who would agree to insure us in order to have a ski team. Dr. Suzuki shared that the positive is that Andrew Wilson was willing to move forward with a ski club when it was a ski club. Ski Club would not require Board approval just as the Mountain Bike Club did not, because they are a club. Students in the Ski Club would compete independently and be covered by their parents' own insurance. Dr. Suzuki commented that we are excited to see what the students' interest level is as it was very high.

**9.b. Governing Board Member Reports**

Dr. Foulkes shared that the Bear Valley Education Foundation has their logo and an endowment fund. The Conditional Use from the County on the trails project is still pending. Dr. Foulkes also shared that more work on the trails will begin tomorrow.

President Herrick shared that she understands the closing of Big Bear Elementary School is an emotional process and that it is difficult for families and students having to relocate. This has been discussed for several years and it has not been an easy decision or process, but it is the right thing to do.

**9.c. Cabinet Report**

**9.c.1. Next Steps for Sports Field and Deferred Maintenance**

Mrs. Rosado opened her report with Deferred Maintenance. Mrs. Rosado shared historic information regarding Fund 14, and shared that the only funds moved to Fund 14 are what the Governing Board authorizes be moved from Fund 01 to Fund 14 for deferred maintenance projects. The amount transferred for several years has been \$100,000.00. Mrs. Rosado stated that at the 2<sup>nd</sup> Interim presentation, the Governing Board requested that the dollar amount of the transfer be revisited. Mrs. Rosado continued saying that there is currently a high ending balance in Fund 01 which exceeds the Board approved Resolution to maintain a four (4) percent ending fund balance reserve. Mrs. Rosado asked for direction from the Governing Board for the amount that should be transferred from Fund 01 to Fund 14. After discussion amongst the Governing Board members the consensus was to increase the amount of the transfer from Fund 01 to Fund 14, to \$300,000.00 per year for the 2021/2022 and 2022/2023 fiscal years, to be reevaluated for the 2023/2024 school year.

Mrs. Rosado asked for direction, based on her earlier presentation, on how the Governing Board would like to proceed with funding of the Sports Field project. After an in-depth discussion amongst the Governing Board members, it was decided that the best option to proceed with is the Lease/Lease-back option. Mrs. Rosado will bring this back to the Governing Board as an action item for a vote on funding at the May 19, 2021 Governing Board Workshop.

**10. Administrative Report #20-21-008**

**10.a. First Reading of the December 2020 Governing Board**

**M20-21-104**

**Policy Updates**

President Herrick called for a motion to approve the First Reading of the December 2020 Governing Board Policy Updates reflecting revisions as presented.

Motion by Mr. Zamoyta.

Second by Dr. Foulkes.

Discussion followed and direction was given to update BP 9320-B Meetings and Notices, to include in the section titled Regular Meetings, paragraph 1, “with the exception of January, April, July and October” for the second reading.

President Herrick called for the vote.

Said motion was approved by the following roll call vote:

AYES: Foulkes/Herrick/Roberts/Smartt/Zamoyta

NOES: None

ABSTAIN: None

ABSENT: None

**10.b. Discussion and Potential Approval of Elementary School**

**M20-21-105**

**Boundaries**

President Herrick called for a motion to open discussion and approval of Option 1 Elementary School Boundaries.

Motion by Mr. Zamoyta.

Second by Mr. Roberts

Extensive discussion followed about the impact on families, new boundaries, priorities, and clarification by Dr. Suzuki regarding intra-district transfers.

President Herrick called for the vote.

Said motion was approved by the following roll call vote:

AYES: Foulkes/Herrick/Roberts/Smartt/Zamoyta

NOES: None

ABSTAIN: None

ABSENT: None

**11. Business/Financial Report #20-21-009**

**11.a. Request for Proposal 20-21-IT Managed Printer/Copier M20-21-106  
Equipment, Services and Supplies with Managed Print Care Bid Award**

President Herrick called for a motion to approve Proposal 20-21-IT Managed Printer/Copier Equipment, Services and Supplies with Managed Print Care Bid Award.

Motion by Dr. Foulkes.

Second by Mr. Roberts.

President Herrick called for the vote.

Said motion was approved by the following roll call vote:

AYES: Foulkes/Herrick/Roberts/Smartt/Zamoyta

NOES: None

ABSTAIN: None

ABSENT: None

**11.b. Resolution Number 20-21-014 Interfund Temporary Borrowing M20-21-107**

President Herrick called for a motion to approve Resolution Number 20-21-014 Interfund Temporary Borrowing.

Motion by Mr. Zamoyta

Second by Dr. Foulkes

President Herrick called for the vote.

Said motion was approved by the following roll call vote:

AYES: Foulkes/Herrick/Roberts/Smartt/Zamoyta

NOES: None

ABSTAIN: None

ABSENT: None

**12. Personnel Report – Classified #20-21-005**

**12.a. Creation of Speech-Language Pathology Assistant Classified M20-21-108  
Position**

President Herrick called for a motion to approve the creation of a Speech/Language Assistant, Classified Position.

Motion by Mr. Zamoyta

Second by Dr. Foulkes

President Herrick called for the vote.

Said motion was approved by the following roll call vote:

AYES: Foulkes/Herrick/Roberts/Smartt/Zamoyta

NOES: None

ABSTAIN: None

ABSENT: None

**13. Suggestions for future meeting agendas:**

None.

President Herrick reminded families of the Parent Meeting tomorrow night from 6:00 to 7:00 p.m. on Zoom regarding the elementary school boundaries. Information can be found on the BVUSD app or the Facebook page.

**14. Meeting Adjourned at 7:35 p.m.**

**14.a. Next Regular Board Meeting scheduled on May 5, 2021, 5:30 p.m.**

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Secretary

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President of the Governing Board